

WARREN COUNTY COMMISSIONERS MEETING
TUESDAY FEBRUARY 5, 2019

The Warren County Commissioners were called to order by Jill Reynolds, Deputy Clerk for their first meeting for the month of February 2019. Present for the meeting were Thomas Hetrick, Adam Hanthorne, Brian Jordan and Jud Barce, County Attorney. Also, in attendance were Mike Shettle, Perry Conrad, Jenny Hobaugh, Matt Herndon, Clint Heidenreich, Lori Heidenreich, Jessie Kerst, Phil Astell, John Kuiper, Lee Kay, Mike Kay, John Comer, Bill Sylvester, Lori Austin, Neal Austin, Charity Shettle, Tim Fellure, Sharon Hutchison and Mike Hutchison.

1. The meeting was called to order by Brian Jordan, President of the Commissioners.

2. Brian Jordan led the Pledge of Allegiance.

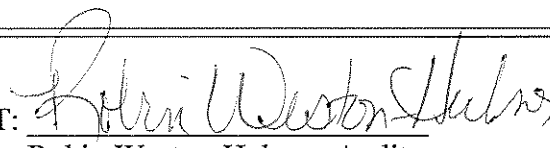
3. New Business:

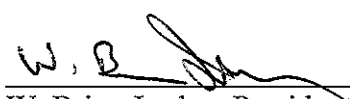
- a. Approval of Meeting Agenda – Brian Jordan presented the agenda and requested the third-floor bathroom be removed from the agenda. Adam Hanthorne made a motion to amend and approve the agenda with a second from Tom Hetrick, all voted in favor.
- b. Tom Hetrick made a motion to approve the January 14, 2019 Commissioner meeting minutes with a few typing corrections, seconded by Adam Hanthorne, all voted in favor and the minutes were signed.
- c. Tom Hetrick made a motion to approve the January 14, 2019 thru February 5, 2019 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor and the claim dockets were signed.
- d. Tom Hetrick made a motion to approve the January 18 and February 4, 2019 payroll dockets with a second from Adam Hanthorne, all voted in favor and the payroll dockets were signed.
- e. Robin Weston-Hubner, Auditor, presented a request from Michelle Hetrick, Clerk, who was unable to attend this evening, for a purchase of 2 computers. The quote presented from Axxess PC in the amount of \$2,174.20. Weston-Hubner explained that the State is requiring a software and hardware upgrade. Adam Hanthorne made a motion to approve the Clerk's office purchase of computers with a second from Tom Hetrick, all voted in favor. Tom Hetrick questioned the built by brand of the computer.
- f. Highway Department – Jenny Hobaugh explained that the final payment was received from FEMA today and this is for the Twin Bridges, Hogback Hill, Hunter Hill intersection from the flood damage last year. We spent \$130,000 – \$150,000 but FEMA only allow approx. \$94,000 and we received 75% back totaling \$78,805. The funds were deposited back to the Highway General Fund. Hobaugh presented a service agreement from ERS that covers 50 radios, 2 portable radios and repeater. This service agreement is for \$5,289.00. This is no change from last year. Hobaugh recommends the service agreement as the radios are covered. Tom Hetrick made a motion to renew the contract with a second by Adam Hanthorne, all voted in favor. Brian Jordan signed the contract. Hobaugh explained that there was 1 radio that has all emergency personnel transmitting. Matt Herndon suggested looking into the reverse 911 as this would help to keep people safe during emergent weather. There were issues during the last storm with people out on the roads when the County was under a code red. There are also many other types of alerts that this system can be used for. Phil Astell, EMA Director, explained that this sends alerts to all cell phones in the specified area. Astell explained that just social media and websites are not enough coverage. Jud Barce stated that Code Red is currently being used in Benton County. Herndon explained that the weather stopped work on bridge 122, but the creek did flow well during the last melt and rain. Work has continued on the 100E head wall and should be open by the end of the week depending on the weather. Jordan inquired about sand stock pile. Herndon stated the stockpile is in good shape. Jenny stated that the highway department has mainly been plowing snow and clearing roads.
- g. Jessie Kerst, Assessor, presented PTABOA appointments for 2019. Kerst recommendations, for the PTABOA, are all the same as last year which are Lon Akers, David Smith and Delmar Evans. The Commissioners appoint 3 to the board. Tom Hetrick made a motion to appoint Delmar Evans, David Smith and Lon Akers to the 2019 PTABOA board with a second by Adam Hanthorne, all voted in favor. Kerst explained how the functions of the PTABOA board to the public. The PTABOA board is the process of assessment appeals. The board will make a ruling to either raise or lower the assessment, as well as approvals of all exemptions.
- h. KIRPC reappointment by the Commissioners was presented. John Kuiper has been the representative in previous years. Jordan explained the KIRPC board and the projects that the board has helped counties with. There are 6 meetings per year. Tom Hetrick made a motion to appoint John Kuiper to the KIRPC board for 2019 with a second from Adam Hanthorne, all voted in favor.
- i. Warren Agency, Lee Kay and Mike Kay, presented information concerning the Commercial and Workman's Comp Insurance for the County. Mike Kay explained that increase that was slight compared to the 2018 premium. The 2019 premium is \$191,671.00. Adam Hanthorne made a motion to renew the 2019 Commercial and Workman's Comp Insurance for 2019 with the Warren Agency for the County with a second from Tom Hetrick, all voted in favor. Lee Kay presented a statement of value that will need to be signed and returned to the Traveler's Insurance Company as part of the renewal. Brian Jordan signed the statement. Lee Kay presented a form for uninsured and under insured motorist as part of the renewal. The form was signed by Brian Jordan. Lee Kay presented a policy accident and sickness policy for the reserve deputies through the Sheriff's Department which will expire on March 1, 2019. Tom Hetrick made a motion to approve the additional policy for the reserve officers in the amount of \$129 with a second from Adam Hanthorne, all voted in favor.
- j. Brian Jordan presented the possibility for forming a Warren County Employees Health Insurance Committee. Jordan explained that previously a Council member, commissioner and auditor had served on the committee. This committee would be to discuss benefit packages with agents and make recommendations to the Commissioners for renewal. Hetrick inquired if the employees should vote on who they would like to represent them on the committee. Jordan was considering an employee on the committee as well. The Committee would consist of a Commissioner, President of Council, Auditor and an employee by popular vote. Jordan inquired from the Commissioners if the committee would be allowed to determine the recommendation. Adam Hanthorne made a motion to form a Warren County Health Insurance Committee with a second from Tom, all voted in favor.


- k. Bill Sylvester, Apex Benefits, presented information concerning the services provided. Sylvester explained the Apex Benefits Public Sector Practice program. Apex is endorsed by AIC with 10 County clients. Sylvester explained that they provide services such as employee benefits and this is a huge part of the pay to the employees. Counties have money that has been capped to a point and the insurance costs continue to rise. Apex is very service oriented with the employees as well as a true partnership with the County. Sylvester further explained that they work with the Counties directly with marketing, quotes, financial personnel, predictive marking, help through budget process as well as attend budget meetings. They provide wellness programs such as our Talk to Your Doctor Program is currently working and Apex has "Know Your Numbers", which is the same program. There are 8 wellness personnel and one is assigned to the County. Apex believes in a partnership with the County. Data analytics to see what will work best for the County financially as well as employees. Jordan explained that we are in the middle of a change of brokers and that we have given the 60 days notice to First Person. Barce explained that the 60 days notice for cancellation has not been sent to First Person. Possibility of a Committee meeting next week with all brokers. Sylvester explained that it is difficult for a broker to get firm quotes at this time in the year as more data is needed, possibly better to make decision for the beginning of the year. Sylvester explained that reference checks are very important. Weston-Hubner stated that the references have been received by the County for Apex. Sylvester explained that bidding is difficult as this is not a product but more of an advice. Hetrick questioned how Apex fee is paid. Sylvester stated that there are a number of ways, carrier commissions such as built into the policies or build in a fee. Each year the contact is presented for approval by the Commissioners concerning the insurance as well as the payment process. No other questions.
- l. Board of Zoning Appeals appointment was discussed. Jordan stated the Commissioners were given a list by John Kuiper, Zoning Director of residents that are willing to serve. The list is Jenny Hobaugh, Samantha Hill, Neal Austin, Andy Weston and Dana Craft. Kuiper stated that Andy Weston has decided he cannot serve at this time. Adam Hanthorne made a motion to appoint Neal Austin to the BZA with a second by Tom Hetrick, all voted in favor. Kuiper explained that the meetings are the 2nd Tuesday of the month and the Zoning Office will send out emails for the meeting.
4. Elected Official/Department Head comments:
- a. Phil Astell, EMA, informed the Commissioners of a Hazmat Mediation Agreement with a group at IUPUI. The agreement will cover 75% of time and mileage which can be written off the total due. Astell inquired about the reverse 911. Jordan would like to see information concerning the communication solution as this has been an issue. Astell will begin the process of getting quotes.
- b. John Comer, Council President, stated that he sent an email concerning the relationship with First Person and the possibility to wait as we do not want to go without the services. As this is a complex issue, we do not want to rush into this and need a company ready to take over before we terminate First Person. Tom Hetrick made a motion to postpone the termination of First Person with a second from Adam Hanthorne, all voted in favor.
5. Old Business:
- a. Tom Hetrick inquired about the fence for the County Farm. Hetrick recommends the use of the \$36,000 to begin building a fence taking the funds from the general fund. The farm has been averaging \$36,000 per year. John Comer requested to have this added to the Council agenda for the Feb 25th meeting.
6. Public Comment:
- a. Lori Austin, county resident, stated that Hermie Fink has had cattle out a lot this year and has moved the cattle due to the weather. Austin recommends having the fences repaired soon as it is a liability for the County.
- b. Jud Barce stated that the Plan Commission will have a March 19th meeting at 5:00 p.m. concerning the setback amendments to the zoning code. Barce explained that the meeting last year that was questioned at the last meeting, as there was no formal request or directive from the Commissioners to change the setback, it was not on the agenda. Following the hearing, the Plan Commission will give its recommendation and the Commissioners will make the decision. The proposal from the Commissioners had 4 points in the motion and will be published as well as notice to the windfarm and on the County website.
- c. Brian Jordan discussed the 340b pharmacy contract form April Hegg, St. Vincent Hospital Pharmacist. The hospital can get prices breaks for the poor, indigent in the County. Previously the contract had been signed and sent back. Jud Barce explained the contract does not obligate the County, but is the County stating the hospital is eligible to have that program. Tom Hetrick made a motion to sign the agreement for the 340b Healthcare Services Agreement with St Vincent Hospital with a second from Adam Hanthorne, all voted in favor. Adam Hanthorne made a motion to have Brian Jordan, President, sign for the Commissioners with a second from Tom Hetrick, all voted in favor.
- d. Jud Barce informed the Commissioners that having the ordinance and resolution code online would be preferable. Barce is working with local Towns to have this updated online for public. Barce will share the information with the Commissioners in the future.
- e. Tom Hetrick discussed the ordinance for all office holders to meet with Commissioner one month prior to the budget hearing. Barce explained that it needed to be on the agenda. Hetrick questioned having it on this agenda. Barce explained that it will be on the agenda for the next 2 meetings.
- f. Charity Shettle inquired about the APC hearings from last year. Shettle stated that Jud has been misinformed. Shettle further stated that she had asked about making testimony at the meeting. Barce explained that it was not advertised to present evidence. Shettle stated it was asked of the Commissioners to be a publicized meeting. Barce explained that the procedure needed to be followed. The formal request to change the zoning code will be followed for the March meeting. Shettle inquired about a microphone to hear better in the meeting as it is held in the Courtroom. Jordan explained that there is hearing equipment in the courtroom that has been there 6 months or so. Kuiper will have the hearing equipment provided. Lori Austin stated that the microphone was not used at the previous meeting and needs to be used at future meetings.

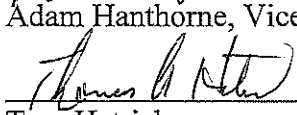
Next Commissioner will be held February 19, 2019 at 6:30 p.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Tom Hetrick, all voted in favor.

ATTEST: 
Robin Weston-Hubner, Auditor


W. Brian Jordan, President


Adam Hanthorne, Vice President


Tom Hetrick

